



# HUNT VALLEY SWIM CLUB



## STANDARD OPERATING PROCEDURES

### Hunt Valley Phase 3 Operating Procedures

*We believe it is important for members to understand the detailed procedures under which we will operate in each phase. Procedures are subject to change based on the guidance from Fairfax County, the Commonwealth of Virginia, applicable federal authorities, and Hunt Valley Insurance provider.*

#### COVID-19 Warning

- The danger of exposure to the corona virus that causes COVID-19 exists.
- By entering the pool, you take responsibility for your own protection and for disinfecting your hands and everything you touch in the pool area.
- Do not use the pool if you have a cough, fever, or other symptoms of illness or have displayed such symptoms over the past 14 days.
- Members will be asked a series of questions upon entering the pool grounds related to COVID-19 symptoms. Members will be denied access to the pool if they are symptomatic.
- Maintain at least 10 feet between you and other people who are not a part of your household.
- Seating may be provided on pool decks with at least ten feet of spacing between persons who are not members of the same household.

We strongly encourage members to wear a face mask while not in the water, especially when they are interacting with other members and/or pool employees. A significant number of people are asymptomatic. Members using the pool should only do so under the assumption that staff will not know who is infected or not, will assume anyone using the pool may be infected, and will adhere to the proper procedures to limit exposure by staff and other members.

Members wanting to use the pool will be required to sign a release that acknowledges they understand and accept the risks of pool usage during the COVID 19 pandemic. Policy on any positive COVID-19 case(s): Pool will be closed pending guidance from local health officials.

### Phase 3 Operations

**Occupancy:** Pursuant to Fairfax County guidelines and the Commonwealth of Virginia Indoor and outdoor swimming pools may be open at up to 75% occupancy entering the facility, provided ten feet of physical distance may be maintained between patrons, not of the same household. Hunt Valley Swim club will allow no more than 200 members to enter the facility, while maintaining ten feet of physical distance between patrons, not of the same household. Free swim is allowed. Individuals and families NEED to make a reservation in order to be present at the pool. NO Guests will be permitted into the facility. Family members are defined as those who live in your household, and who are registered on our website.



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**Entrance and Exit:** Entrance and Exit to the facility will be through the side gate adjacent to the parking lot. Members will be checked in by a lifeguard. If you do not have a reservation, you will not be admitted.

**Lifeguarding:** Lifeguards will use precautions when providing medical aid, avoiding mouth to mouth or mouth to mask resuscitation. Lifeguards will use a bag valve mask or a positive pressure ventilator. Universal precautions should include, at a minimum, gloves, masks, and eye protection.

Lifeguards will not be monitoring or enforcing social distancing guidelines. **Parents and guardians are responsible for enforcing social distancing guidelines.**

Lifeguards will not call for a break every hour, instead every 2 hours and 45 minutes during a 3-hour reservation Monday through Friday, and 1 hour and 45 minutes for a 2-hour reservation Saturday and Sunday.

**Social Distancing:** All members are asked to police themselves regarding social distancing of 10 feet between patrons, not of the same household and wearing of masks. Lifeguards will not be monitoring social distancing.

**Release Form:** All persons who enter Hunt Valley Club will sign a waiver acknowledging that they understand and accept the risks of using the pool facility. This waiver will be acknowledged and submitted as a prerequisite for reserving a lane.

*By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that I or any family member may be exposed to or infected by COVID-19 while on site at the pool and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at the pool may result from the actions, omissions, or negligence of myself and others, including, but not limited to, the Pool Board and pool management company's employees, volunteers, and program participants and their families. I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to any family member or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind ("Claims"), that any family member or myself may experience or incur in connection with any family member's or my attendance at the pool or participation in pool activities. On my behalf, and on behalf of my family, I hereby release, covenant not to sue, discharge, and hold harmless the HVSC Board and the pool management company and their employees, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating to attendance at the pool. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of the HVSC Board and the pool management company and their employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in pool facility activities.*



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**Permissible usage:** Hunt Valley will be open for recreational swimming and lap swimming. Ten feet of physical distance may be maintained between patrons, not of the same household. We ask members to utilize social distance etiquette. All members may use the pool, utilizing the sign-up platform we have provided. No walk-in usage will be allowed, ONLY members who have signed up on our website will be allowed to enter the pool

## **Under 12 Drop Off Rules:**

Children under the age of 12 must be accompanied by a parent or they may come to the pool without their parent only under these conditions:

- The child's Head of Household, who is a member in good standing, must create a table reservation on their behalf.
- The children arrive at the pool with another Member Family with their own reservation.
- An adult from that family assumes responsibility for them.
- Each family maintains social distancing guidelines

**Reservation Process:** Hunt Valley Swim club will allow no more than 200 members to enter the facility pursuant to Fairfax County guidelines and the Commonwealth of Virginia indoor and outdoor swimming pool capacity of 75%. The reservation system has become our home page at <https://huntvalleyswimclub.org/>.

No walk-up reservations will be accepted for either lap swimming or deck usage. No Guests are permitted. Members must add household family members to check-in. Using your head of household email address, members can create 3-hour (Monday through Friday) or 2-hour reservations (Saturday and Sunday) as follows: General reservations allow entire families to reserve one of 32 tables on the main deck and or one of the two tables in the baby pool area. **NOTE: Families must have children under 6 to reserve a baby pool table.** The 1-hour Lap Swim will now be open for lanes one and two throughout normal pool hours. Please follow Phase 1 guidelines regarding age restrictions for lap swim. Reservation constraints are subject to change based on capacity and usage and will be assessed often by the HVSC Board.

**Cleaning:** Lifeguards will clean the deck using chlorine rinse, once between the hours of 8 AM and noon, once between noon and 4 PM, and once between 4 PM and 9 PM. All computer-operated devices where patrons are inputting information will be cleaned every time a patron uses this device. Cleaning of the restrooms, ladder railings, diving boards, and railings will take place every 2 hours. All seating to include chairs and lounge chairs used by patrons must be cleaned and disinfected between uses by the patrons – NO EXCEPTIONS.

**Guest Policy:** Members are NOT allowed to bring guests during phase 3. Guests are not allowed to sign up on the sign-up platform used for reservations.

**Café:** Café will remain closed.



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## **Pool Operating Hours**

### **Team Use:**

Lane rental for USA Swim Team: 0545 a.m.-0845 a.m., Potomac Marlins Lane Rental

Hunt Valley Swim and Dive Team: 9 a.m. – 12:00 a.m., Monday through Saturday

### **Membership Hours: Family and Lap Swim**

Monday through Saturday: 12 p.m. – 9 p.m.

Sunday: 10 a.m. - 9 p.m.

**Main pool Usage:** The main pool area will be open for recreational swim. Basketball hoops will not be installed nor used during phase 3. All slides will NOT be permitted to use during phase 3 and will be marked off. Maintain at least 10 feet between you and other people who are not a part of your household while in the main pool area.

**Lap Lane Usage:** Hunt Valley will have two lanes for lap swimming, or water walking. Lap lane reservations will be two per lane but may increase based on usage/demand. At the pool manager's discretion, additional lanes may be added for family members with regular table reservations to do laps with no more than 5 per lane. Please maintain 10 feet social distance, lane etiquette, straight swim or round-robin lap swimming. Please work out any issues at the lowest level.

**Tennis Courts:** Open, by reservation only. A waiver must be signed. Social Distance rules must be enforced. Staff will not be cleaning any part of the tennis court, including the entrance gate.

**Baby Pool:** Open. Families must make a reservation for one of the two tables allowed for baby pool use. Members 6 years old and under are authorized to use the baby pool. Maintain at least 10 feet between you and other people who are not a part of your household. Parents and or Guardians who are members are responsible for social distance etiquette.

**Café :** Closed.

**Pavilion:** Closed.

**Deck area :** Open. The deck area will look different. The tables are separated by 10 feet. We ask members NOT to move tables.

**Café area :** Open.

**Grass area :** Open.

**Bathroom Usage:** Bathrooms will be open for emergency use. One family at a time will be allowed in the facility. Masks are highly encouraged to wear in the bathroom closed facility. Please do not congregate in the bathrooms and adhere to social distancing while in the bathrooms. There will be NO changing in the bathrooms. There will be NO after swim shower use. Please come to the pool prepared to swim and leave immediately following your reservation.



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## Lessons now Authorized:

- Individual swim and dive instruction can resume at Hunt Valley.
- No lessons on Saturday or Sunday.
- Participants must be members and have a table reservation during the lesson time. Lap lanes will not be used. The diving well must not be blocked off. Maintain 10 feet of physical distance where practicable.
- Instructor must be an off duty life guard or Hunt Valley Swim and Dive team assist coach, as these are the individuals who have been trained in the phasing guidelines for swim instruction.
- Club members interested in swim or dive instruction must work directly with the instructor to set up lessons. Please ask a lifeguard to access the private lesson binder (which is being kept in the guard office) for a list and contact information for instructors.

**Diving Boards usage:** Both diving boards are open for use. Maintain ten feet of physical distance per diver. Emergency cones will be placed at the diving well to maintain distance between divers.

**Deck usage:** Seating may be provided on pool decks with at least ten feet of spacing between persons who are not members of the same household. Tables will be spaced 10 feet apart. Do not move tables. **Families and individuals are asked to clean up after themselves.** This includes removal of trash, wiping down the tables and chairs, lounge chairs, using provided disinfectants. Furniture may not be moved. If you choose to bring your own chair/s, you must adhere to social distancing demands and place your chair/s at least 10 feet from other members.

**Disinfecting Chairs and tables:** In the event, a member uses a table or chair, they must disinfect furniture using a disinfectant provided by the pool.

**Pavilion:** The Pavilion will remain closed. No parties (e.g. graduation, birthday, end of a season sports club) or large social gatherings will be allowed/scheduled during Phase 3 in order to allow members to maximize use.

**Food/ Grilling:** Members will be allowed to bring in food, beverages, and coolers during their reservation. Water fountains will not be available, so please ensure you bring adequate amounts of water with you for your reservation. No grilling or the use of grills will be permitted.

Food delivery will be allowed during your reservation. You must meet the food delivery in the parking lot, and YOU must have the means to be notified of the delivery. Life Guards will NOT meet, NOR allow a food delivery inside the facility, NOR announce on the loudspeaker of your delivery. It is your responsibility to pick up and coordinate your delivery in the parking lot.



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We are coordinating for Food Trucks on the weekends. We will send a schedule out once we finalize coordination.

**Equipment and Kickboards:** Hunt Valley will not have any kickboards or other swimming equipment available for usage

**PPE:** We strongly encourage members to wear a face mask while not in the water, particularly when they are interacting with other members and/or pool employees. Members must provide their own personal protective equipment, such as a face mask, gloves, etc. It is optional for patrons to wear a face-covering on Hunt Valley Property when not in the water during phase 3.

**Lost and Found: There will be NO lost and found.** Please remember to take all your belongings with you. Valuables will be collected by the lifeguards. All towels swim goggles; t-shirts will be thrown away.

**Exiting:** It is incumbent on the member to monitor the time usage. Family members need to monitor their time slots and begin exiting the facility the last 15 remaining minutes of their reservation to allow other family members to enter the facility.

**Cancellation:** All members should cancel their reservation as soon as possible in the event they are not attending. PLEASE cancel your reservation so other members can enjoy the pool.

**Weather/Emergency:** In the event of a thunderstorm or other emergency that closes the pool, the whistle will sound, instructing all swimmers to exit the pool. Members must leave the pool grounds at that time. If operations resume within the members' reservation, they may return to the pool. If operations do not resume during the members' reservations, they will not be able to reenter at a different time that day. Please update your phone numbers on our new website to be notified of a weather closing.

**Revocation of membership:** The pool operator has the right to ask anyone to leave the grounds, which is blatantly disregarding the intent and operating rules under this phased opening for the pool. Any members not following the limitations listed above may lose their member privileges in accordance with the bylaws.